



MINNESOTA  
LAND TRUST

*Office use only:*

File number: \_\_\_\_\_

Reviewed: \_\_\_\_\_

## 2024 CONSERVATION EASEMENT MONITORING REPORT

Site: \_\_\_\_\_

Tract: \_\_\_\_\_

County: \_\_\_\_\_

Certified Monitor(s): \_\_\_\_\_

*At the end of the monitoring visit,  
please check one of the following:*

\_\_\_ I noted nothing of concern.

\_\_\_ I think there might be a problem.

### LANDOWNER INFORMATION

Name of current owner: \_\_\_\_\_

Address of current owner: \_\_\_\_\_

New address? ☐ Yes ☐ No

Phone: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_ (Cell) \_\_\_\_\_

New phone number(s)? ☐ Yes ☐ No

Email: \_\_\_\_\_

New email address? ☐ Yes ☐ No

Date of monitoring visit: \_\_\_\_\_, 2023

Owner contacted prior to visit? Yes \_\_\_ No \_\_\_ If **no**: Why? \_\_\_\_\_

Did the owner (or owner's representative) accompany the monitor? ☐ Yes ☐ No

If **yes**: Name of person(s) and relationship: \_\_\_\_\_

Has the protected property changed hands since the last monitoring visit? ☐ Yes ☐ No

If **yes**, to whom has the property been transferred? (Name, address, phone number, and email if possible)

Details: \_\_\_\_\_

If **no**, does the owner have any plans to transfer or sell the property in the immediate future? ☐ Yes ☐ None stated

Details: \_\_\_\_\_

Does the owner have any other plans? (e.g., building/remodeling, land management projects) ☐ Yes ☐ None stated

If **yes**, describe: \_\_\_\_\_

**Owner Concerns:** Does the landowner have any questions or concerns? Please list the questions and any responses given by the monitor. Land Trust staff will follow up on any questions that the monitor cannot answer. *Do not interpret the conservation easement.*

\_\_\_\_\_  
\_\_\_\_\_

Does the owner want additional Minnesota Land Trust “Protected Forever” signs? (*The Land Trust does not charge for signs.*)

- ☐ Yes – number of additional signs requested: \_\_\_\_\_ Large: 12”x18” \_\_\_\_\_ Small: 8”x10” \_\_\_\_\_ Mini: 3”x5”  
☐ No additional signs requested.

Comments: \_\_\_\_\_

### DESCRIPTION OF MONITORING VISIT

Did anyone else accompany the monitor? (*e.g., friend, volunteer in training, other third party*) ☐ Yes ☐ No

If **yes**: Name of person(s) and relationship: \_\_\_\_\_

Weather conditions at the time of visit (*e.g., heavy rain, fog, snow*): \_\_\_\_\_

Means of travel (*e.g., by foot, car, boat, etc.*): \_\_\_\_\_

**Description of route traveled:** Please provide a detailed description of the area you observed during the visit, including any boundaries, trails, or roads followed, and any features visited, such as prairie or wetlands. Indicate on a map, as needed.

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### GENERAL PROPERTY CONDITION

**Present Land Use:** What are the present land uses of the protected property? Check all that apply and describe.

- ☐ Residential (including seasonal cabin use): \_\_\_\_\_  
☐ Agricultural: \_\_\_\_\_  
☐ Forestry (larger-scale timber harvest for economic benefit): \_\_\_\_\_  
☐ Recreational: \_\_\_\_\_  
☐ Wildlife Habitat: \_\_\_\_\_  
☐ Other: \_\_\_\_\_

Any significant changes in land use on neighboring properties? If yes, please describe. \_\_\_\_\_

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**Since the last monitoring visit:** Has the property been altered since the last monitoring visit? ☐ Yes ☐ None observed

If **yes**: Are alterations human-caused or natural?

- ☐ Human (*e.g., new buildings, road construction, trails, fences, timber harvesting, excavation*) ☐ Natural (*e.g., flood, fire, windstorm, erosion*)

On a map, please clearly indicate the location and extent of change. Take photographs and note the photograph locations on a map.

Describe: \_\_\_\_\_

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**Common Observations:** Please check whether or not the below common issues were observed. Clearly indicate the location and extent of each on a map. Attach additional pages if necessary.

Dumping: ☐ None observed ☐ Yes Details: \_\_\_\_\_

New or altered buildings and improvements: ☐ None observed ☐ Yes Details (*note any measurements*): \_\_\_\_\_

Encroachment: ☐ None observed ☐ Yes Details: \_\_\_\_\_

Vegetation (*e.g., management, removal, or plantings*): ☐ None observed ☐ Yes

Details (*note if owner has management plan*): \_\_\_\_\_

Excavation: ☐ None observed ☐ Yes Details: \_\_\_\_\_

Changes in water courses (ponds, shoreline, etc.): ☐ None observed ☐ Yes Details: \_\_\_\_\_

Erosion: ☐ None observed ☐ Yes Details: \_\_\_\_\_

Off-road vehicle use: ☐ None observed ☐ Yes Details: \_\_\_\_\_

Any additional concerns, on- or off-site, which may threaten the conservation values: ☐ None observed ☐ Yes

Details: \_\_\_\_\_

**Additional Comments:** Describe overall observations or additional comments about the protected property. (*Please also describe any difficulties associated with monitoring the protected property.*)

**NEXT:** 1) Go back and indicate on the front of this form whether or not you noted any concerns during the monitoring visit.  
2) Go the Monitoring Plan in the monitoring workbook and update it with any information or observations to aid future monitors.

**SIGNATURE**

Affiliation: ☐ Volunteer ☐ Staff Date: \_\_\_\_\_

Monitor name (*print*): \_\_\_\_\_ Monitor signature: \_\_\_\_\_

Monitor phone number: \_\_\_\_\_ Monitor email: \_\_\_\_\_

Monitor address (*if a volunteer*): \_\_\_\_\_